

ENGLISH

Prescribed **Text Books:**

- **Hornbill - NCERT**
- **Snapshot- NCERT**

SUBJECT : ENGLISH(Core)	
April	Hornbill- L-1: The Portrait of a Lady P.1:A Photograph Snapshots-L-1: The Summer Of the Beautiful White Horse Reading- Unseen Passage/Poem Writing- Notice Grammar- Determiners-Integrated Grammar Practice
May	Hornbill L-2: “We’re Not Afraid to Die...if we can all be together” P.2:The Laburnum Top Snapshots-L-2: The Address Reading- Note Making and Summary writing Writing- Letter to the Editor, Advertisements(Classified & Commercial) Grammar- Tenses- Integrated Grammar Practice
July	Hornbill -L-3: Discovering Tut: The Saga Continues L-4:Landscape of the Soul P.3:The Voice of the Rain Snapshots-L-3: Ranga’s Marriage Reading- Unseen Passage/Poem, Note-making and Summary Writing Writing- Article, Speech , Business Letters (Making enquiry , Giving information) Grammar- Clauses-Integrated Grammar Practice
Pre –Mid Term Examination (syllabus-April,May,July)	
August	Hornbill-L-5: The Ailing Planet: the Green Movement’s Role Snapshots-L-4: Albert Einstein at School L-5:Mother’s Day Reading- Unseen Passage/Poem, Note Making and Summary writing Writing- Business Letters(Placing Orders, cancellation of order, Register Complaint) Grammar- Integrated Grammar Practice
Mid -Term Examination 2018 (syllabus-April to August)	
September	Hornbill- P.4: Childhood Snapshots-L-6: The Ghat of the Only World Reading- Note Making and Summary writing Writing- Poster Grammar- Integrated Grammar Practice
October	Hornbill- P.5: Father to Son L-6:The Browing Version Snapshots-L-7: Birth Reading- Unseen Passage/Poem, Note making and Summary Writing Writing- Debate, Job Application with bio-data or resume Grammar -- Modals- - Integrated Grammar Practice
November	Hornbill- L-7: The Adventure L-8: Silk Road Snapshots-L-8: The Tale of Melon City Reading- Note Making and Summary writing Writing- Report,Letter to School/College Authorities regarding admissions, school issues requirements, suitability of courses etc. Grammar– Changeof Voice-Integrated Grammar Practice
Dec’18-Feb’19	Recapitulation Post Mid Term Examination
Feb/March Annual Examination 2018-19(Full syllabus-April to November)	

ACCOUNTANCY

MONTH	UNITS	CHAPTER	TOPICS
APRIL	PART A I	1.	FINANCIAL ACCOUNTING-1 THEORETICAL FRAMEWORK Accounting – Concept, Objectives, Advantages and Limitations, Types of Accounting Information, Users of Accounting Information and their needs Basic Accounting Terms Theory Base of Accounting
		2.	Fundamental Accounting Assumptions
		3.	Accounting Principles Bases of Accounting
MAY	II	4.	ACCOUNTING PROCESS Accounting Equation
		5.	Origin of transactions
		6.	Rules of debit and credit
JULY		7.	Books of original entry- Journal
		8.	Cash Book
		9.	Other Books
		10.	Ledger-Format and Posting
AUGUST		11.	Trial Balance- objectives and preparation
			Bank Reconciliation Statement
		12.	Depreciation
		13.	Provisions and Reserves
		14.	
SEPTEMBER		15.	Accounting for Bills of Exchange
		16.	Rectification of Errors
OCTOBER	PART B III	17.	FINANCIAL ACCOUNTING-II FINANCIAL STATEMENTS OF SOLE PROPRIETORSHIP Preparation of Trading Account, Profit and Loss Account and Balance Sheet
		18.	Preparation of Trading Account, Profit and Loss Account and Balance Sheet – with adjustments
		19.	Incomplete records, Ascertainment of profit/loss by statement of affairs method
NOVEMBER	IV	20.	FINANCIAL STATEMENTS OF NOT-FOR-PROFIT ORGANISATIONS Concept, Preparation of final accounts of NPO
DECEMBER			Project Work

ECONOMICS

MONTH	CHAPTER	TOPIC	BOOK
April, 2017	Chapter-1	Concept of Economics and significance of Statistics in Economics	STAT.
May, 2017	Chapter-2	collection of Data	STAT.
	HOLIDAY H.W.	PROJECT	
	Chapter-3	Census and Sample Methods of Collection of Data	STAT.
	Chapter-4	Organisation of Data	STAT.
July, 2017	Chapter-5	Presentation of Data	STAT.
	Chapter-6	Diagrammatic Presentation of Data: Bar Diagrams and Pie Diagrams	STAT.
	Chapter-7	Frequency Diagrams: Histogram, Polygon and Ogive	STAT.
	Chapter-8	Arithmetic Line- Graphs or Time Series Graphs	STAT.
	Chapter-6	Diagrammatic Presentation of Data: Bar Diagrams and Pie Diagrams	STAT.
	Chapter-7	Frequency Diagrams: Histogram, Polygon and Ogive	STAT.
	Chapter-8	Arithmetic Line- Graphs or Time Series Graphs	STAT.
	PRE - TERM EXAMINATIONS		
Aug, 2017	Chapter-1	Economics And Economy	MICRO
	Chapter-2	Central Problems Of An Economy	MICRO
	Chapter-3	Consumer's Equilibrium- Utility Analysis	MICRO
	Chapter-4	Consumer's Equilibrium- Indifference Curve Analysis	MICRO
	Chapter-9	Measures of Central Tendency: Arithmetic Mean	STAT.
	Chapter-10	Median and Mode	STAT.
	MID - TERM EXAMINATION		
Sep, 2017	Chapter -11	Measures of Dispersion	STAT.
Oct, 2017	Chapter-12	Correlation	STAT.
	Chapter- 5	Theory Of Demand	MICRO
	Chapter -6	Price Elasticity Of Demand	MICRO
	Chapter - 11	Theory Of Supply And Its Elasticity	MICRO
	Chapter - 12	Forms Of Market	MICRO
	Chapter - 13	Market Equilibrium Under Perfect Competition	MICRO
Nov, 2017	Chapter -14	Production Function And Return To A Factor	MICRO
	Chapter - 8	Concept Of Cost	MICRO
	Chapter - 9	Concept Of Revenue	MICRO
	Chapter - 10	Producer's Equilibrium	MICRO

I.P

MONTH	CHAPTER
April, 2018	CH-1 HARDWARE CONCEPTS CH-2 SOFTWARE CONCEPTS
May, 2018	CH- 3 INFORMATION SECURITY
July,2018	CH-4 GETTING STATED WITH PROGRAMMING USING IDE CH-5 PROGRAMMING FUNDAMENTALS
	PRE - MID TERM EXAMINATIONS
Aug, 2018	CH-6 CONTROL STRUCTURES
	MID - TERM EXAMINATION
Sep, 2018	CH-7 PROGRAMMING GUIDELINES CH-8 DATABASE CONCEPTS
Oct, 2018	CH-9 INTRODUCTION TO MYSQL CH-10 FUNCTIONS IN MYSQL
Nov, 2018	CH-11 IT APPLICATONS

BUSINESS STUDIES

Month	Chapter
April-May	Ch-1: Nature and Purpose of business Ch-2: Forms of business organization
July	Ch-3: Private public and global enterprise Ch-5: Emerging modes of business
August	PRE-MID TERM---40 MARKS Ch-4: Business services Ch-6: Social responsibilities of business
September	MID-TERM EXAMINATIONS (90 Marks) Ch-7: Sources of business Finance
October-November	Ch-8: Small business Ch-9: Internal trade Ch-10: International Trade

ENTREPREUNERSHIP

MONTH	CHAPTER	TOPIC
APRIL,2018	UNIT-1	Entrepreneurship : concept and Function
MAY, 2018	UNIT-2	ANENTREPRENEUR
		PROJECT -I EXPLANATION
JULY, 2018		PROJECT-I SUBMISSION
	UNIT-3	AN ENTREPRENEURIAL JOURNEY
AUGUST, 2018	UNIT-4	PRE-MID TERM (40 MARKS) ENTREPRENEURSHIP AS INNOVATION AND PROBLEM SOLVING
		PROJECT-2 EXPLANATION
SEPTEMBER, 2018	UNIT-5	MID-TERM (80 MARKS) (Ch1,2,3,4)CONCEPT OF MARKET ;
	TOPICS	(A) MARKET (B)ANALYSING MARKET ENVIRONMENT, (C)RESEARCHING MARKET
		PROJECT-2 SUBMISSION
OCTOBER, 2018	UNIT-5	CONCEPT OF MARKET :
	TOPICS	(D) EXPANDING MARKET, (E) KNOW THY BUSINESS (F) MARKETING MIX
	UNIT-6	BUSINESS FINANCE AND ARITHMETIC:
	TOPICS	CASH REGISTER, UNIT OF SALE, UNIT COST AND UNIT PRICE,TYPE OF COST
NOVEMBER, 2018	UNIT-6	BUSINESS FINANCE AND ARITHMETIC;
	TOPICS	INCOME STATEMENT, BREAK EVEN ANALYSIS, TAXES
		PROJECT -3 EXPLANATION
	UNIT-7	RESOURCE MOBILIZATION
December, 2018		POST-MID TERM (40 MARKS)(Ch6,7)PROJECT-3 SUBMISSION

MARKING SCHEME FOR FINAL EXAMINATION 2018-19

UNITS	PARTICULARS
I	Entrepreneurship, what, why, and how
ii	AN ENTREPRENEUR
III	ENTREPRENERIAL JOURNEY
IV	ENTREPRENEURSHIP AS INNOVATION AND PROBLEM SOLVING
V	CONCEPT OF MARKET
VI	BUSINESS ARITHMETIC
VII	RESOURCE MOBILIZATION
	PROJECT