

SANT NIRANKARI PUBLIC SCHOOL, GOVIND PURI, NEW DELHI-19
PLANNER FOR CLASS I -II (2018-19) IMPORTANT

INFORMATION :

- ❖ NEW SESSION BEGINS FROM APRIL 2ND, 2018(MONDAY) ❖ COMPLETION OF SYLLABUS JANUARY 30TH,2019 ❖
- EXCURSION- 20TH OCTOBER,2018 ❖ TEST I(MM.20)+ TEST II(M.M.20)=PRE MID TERM(M.M 40) ❖ TEST III(MM.20)+ TEST IV(M.M.20)=POST MID TERM(M.M 40) ❖ TIMINGS DURING TEST I,II,III,IV : - 8:00 A.M TO 2:00 P.M ❖ TIMINGS DURING MID TERM AND ANNUAL EXAM(MAIN SUBJECTS):- 8:00 A.M TO 11:45 A.M

TERM - I (APRIL – SEPTEMBER, 2018)

APRIL-SEPTEMBER,2018

- REGULAR CLASSES IN APRIL , MAY,,JULY AND AUGUST,2018 ➤
TIMINGS DURING TEST-I and TEST-II- 8:00 A.M. TO 2:00 P.M.
- REVISION(MID TERM EXAMINATIONS) FROM 20TH AUGUST ,2018

TEST- I (MAIN SUBJECTS)

M.M- 20

Syllabus : April'18-May'18

DATE	DAY	SUBJECTS	
		I	II
09.05.18	WEDNESDAY	ENGLISH	ENGLISH
10.05.18	THURSDAY	MATHS	MATHS
11.05.18	FRIDAY	HINDI	HINDI
14.05.18	MONDAY	E.V.S	E.V.S

NOTE: RESULT WILL BE DECLARED ON 19TH MAY, 2018 (Saturday) BETWEEN – 8:30 TO 10:30 A.M.

SUMMER VACATION: 21ST MAY, 2018 TO 30THJUNE , 2018, SCHOOL REOPENS ON JULY 2ND ,2018

TEST-II (MAIN SUBJECTS)

M.M. 20

Syllabus : July'18

DATE	DAY	SUBJECTS	
		I	II
1.08.18	WEDNESDAY	E.V.S	E.V.S
2.08.18	THURSDAY	HINDI	HINDI
3.08.18	FRIDAY	MATHS	MATHS
4.08.18	SATURDAY	ENGLISH	ENGLISH

RESULT WILL BE DECLARED ON 31ST AUG, 2018(FRIDAY) BETWEEN 8:30 A.M TO 10.30 A.M.

- **MID TERM EXAMINATIONS- SUBSIDIARY SUBJECTS (TIMINGS: 8:00 A.M TO 2:00 P.M)**

DATE	DAY	SUBJECTS (CLASS I-II)
01.09.18	SATURDAY	COMPUTER
04.09.18	TUESDAY	G.K (ORAL)
06.09.18	THURSDAY	MORAL SCIENCE (ORAL)
07.09.18	FRIDAY	DRAWING

SEPTEMBER, 2018

- SYLLABUS OF MID TERM EXAMS- SELECTED TOPICS (APRIL ,MAY,JULY)+FULL SYLLABUS (AUGUST) ➤
- TIMINGS DURING MID TERM EXAMS(MAIN SUBJECTS): 8:00 AM TO 11:45 AM ➤
- PREPARATORY LEAVE ON 13.09.18 ➤ REGULAR CLASSES FROM 27th SEP,2018

MID TERM EXAMINATIONS (MAIN SUBJECTS)- M.M-60

DATE	DAY	SUBJECTS	
		I	II
14.09.18	FRIDAY	ENGLISH	ENGLISH
17.09.18	MONDAY	MATHS	MATHS
19.09.18	WEDNESDAY	HINDI	HINDI
22.09.18	SATURDAY	E.V.S.	E.V.S.

NOTE : RESULT WILL BE DECLARED ON 06.10.18(SATURDAY) BETWEEN – 8:30 a.m TO 10:30 a.m.

TERM - II (OCTOBER, 2018- MARCH, 2019)

OCTOBER AND NOVEMBER, 2018

- REGULAR CLASSES ➤ TIMINGS DURING TEST-III :8:00 AM TO 2:00 PM

TEST-III (MAIN SUBJECTS)		MM: 20	Syllabus: Oct'18
DATE	DAY	SUBJECTS	
		I	II
29.10.18	MONDAY	E.V.S	E.V.S
30.10.18	TUESDAY	HINDI	HINDI
1.11.18	THURSDAY	MATHS	MATHS
02.11.18	FRIDAY	ENGLISH	ENGLISH

RESULT WILL BE DECLARED ON 30.11.18(FRIDAY) BETWEEN 8:30 A.M. TO 10:30 A.M

DECEMBER, 2018

- TIMINGS DURING TEST –IV : 8:00 A.M. TO 2:00 P.M.
- REGULAR CLASSES FROM 06.12.18

TEST –IV (MAIN SUBJECTS) M.M. 20 SYLLABUS-Nov'18

DATE	DAY	SUBJECTS	
		I	II
01.12.18	SATURDAY	MATHS	MATHS
03.12.18	MONDAY	ENGLISH	ENGLISH
04.12.18	TUESDAY	HINDI	HINDI
05.12.18	WEDNESDAY	E.V.S	E.V.S

NOTE : RESULT WILL BE DECLARED ON 29.12.2018(SATURDAY) BETWEEN – 08:30 TO 10:30 a.m.

JANUARY & FEBRUARY, 2019

➤ REGULAR CLASSES ➤ COMPLETION OF SYLLABUS JANUARY 30TH, 2019 ➤ REVISION FROM FEBRUARY 1ST, 2019

MARCH, 2019

➤ **SYLLABUS FOR ANNUAL EXAMINATIONS**--

SELECTED TOPICS OF MONTHS (Oct, Nov, Dec) + Full syllabus of January ,2019 ➤

TIMINGS(ANNUAL EXAMINATIONS-Subsidiary)- 8:00 a.m . TO 2:00 p.m.

➤ TIMINGS(ANNUAL EXAMINATIONS-Main Subjects i.e. 06.03.19 ONWARDS) - 8:00 a.m. to 11:45 a.m.

ANNUAL EXAMINATIONS –SUBSIDIARY SUBJECTS

DATE	DAY	SUBJECT (CLASS I-II)
22.02.19	FRIDAY	G.K (ORAL)
25.02.19	MONDAY	COMPUTER
26.02.19	TUESDAY	MORAL SCIENCE(ORAL)
27.02.19	WEDNESDAY	DRAWING

ANNUAL EXAMINATIONS- (MAIN SUBJECTS)

M.M-60

DATE	DAY	SUBJECT	
		I	II
06.03.19	WEDNESDAY	MATHS	MATHS
08.03.19	FRIDAY	ENGLISH	ENGLISH
12.03.19	TUESDAY	EVS	EVS
14.03.19	THURSDAY	HINDI	HINDI

NOTE : RESULT WILL BE DECLARED ON MARCH 30TH, 2019(SATURDAY) BETWEEN 8:30 TO 10:30 A.M.

NEW SESSION (2019-20) FROM : APRIL 1ST,2019(MONDAY)

FROM THE PRINCIPAL'S DESK

Dear Parents

CONGRATULATIONS!

I am happy to see that our students have stepped up the ladder and are moving ahead with enthusiasm and motivation. To keep this , continued cooperation is required from the parents as well as the students.

We, as SNPS staff are looking forward to tap the potential of every child and sculpture them in their complete metamorphosis. All parents are requested to read the School Almanac to keep yourself updated with all the required information.

“Learn from the previous ones, excel in the new ones. In this new journey of yours, may you get success of tons!”

GUIDELINES FOR PARENTS AND STUDENTS:

1. EXAMINATION PATTERN:

TERM - I

S.NO.	PARTICULARS	EXAMINATIONS MARKS
1.	PRE-MID TERM EXAMINATIONS(TEST I + TEST II)	*20
2.	ACTIVITIES	10
3.	SKILLS	5
4.	NOTEBOOK	5
5	MID TERM EXAMINATIONS	60
	TOTAL (TERM – I)	100

TERM - II

S.NO.	PARTICULARS	EXAMINATIONS MARKS
1.	POST MID TERM EXAMINATIONS(TEST III + TEST IV)	*20
2.	ACTIVITIES	10
3.	SKILLS	5
4.	NOTEBOOK	5
5.	ANNUAL EXAMINATIONS	60
	TOTAL (TERM – II)	100

TERM I -100 + TERM -II 100 = 200 (FINAL RESULT)

***PRE-MID TERM (TEST I + TEST II) AND POST MID TERM EXAMINATIONS (TEST III + TEST IV) 40 MARKS WILL BE CONVERTED INTO 20 MARKS**

2. GENERAL INSTRUCTIONS REGARDING ASSESSMENT :

2.1 NOTEBOOK- (Carries - 5 marks)

- ❖ Notebooks must be maintained by the student properly in a neat and clean manner.
- ❖ He/she should make sure their notebooks are completed on time, with neathandwriting, and submitted for checking timely.
- ❖ It is mandatory for the students to carry school ALMANAC daily. Books/notebooks etc. must be according to the time table every day. Parents are requested to ensure that their ward implement the same.
- ❖ No marks will be given, if the work is incomplete, if notebook is not maintained properly or submitted late.. ❖ Rubrics for Notebooks:
 - Overall presentation - 1 marks
 - Index maintenance - 1 mark
 - Timely submission - 2 marks ○ (1 marks for timely submission but incomplete work) ○ (2 marks for timely submission and complete work) ➤ Handwriting - 1 mark

2.2 SUBJECT ENRICHMENT ACTIVITY (Carries - 10 marks)

- ❖ SUBJECT ENRICHMENT ACTIVITIES will be taken and recorded by the respective subject teachers. Charts etc. must be maintained as per the instructions from the concerned subject-teacher. Rubrics for the same will be provided by the concerned teachers in advance for your information before each activity.
- ❖ No marks will be given, if activities etc. are incomplete or submitted late.
- ❖ Strictly adhere to the particular date provided for the submission of the activities, failing which the projects will not be accepted for evaluation and the child will be given zero in the assessment.

2.3 SKILLS(READING, LISTENING, SPEAKING):Carries 5 marks

2.4 CO-SCHOLASTIC AREAS : ON A 3-POINT (A-C) GRADING SCALE

- ❖ This is to promote co-curricular activities for the holistic development of the student. It includes : G.K, M.SC , WORK EDUCATION(Student's participation in social ,economic, and welfare activities), DRAWING & ART and SPORTS ACTIVITIES
- ❖ Discipline (Attendance, Sincerity, Behavior, Values) – to inculcate good values, to strengthen and foster unity and build team spirit amongst themselves.

3 POINTS TO KEEP IN MIND DURING THE YEAR

3.1 ATTENDANCE:

- ❖ **COMPULSORY ATTENDANCE OF 85% FROM APRIL 1,2018 TO FEBRUARY 28, 2019. IF THE ATTENDANCE IS LESS THAN THE REQUIRED PERCENTAGE THE NAME OF THE STUDENT WILL BE FORWARDED TO THE PRINCIPAL FOR FURTHER ACTION.**
- ❖ The parents will be intimated about their ward's attendance at the end of every month in case their ward is falling under the short attendance category.
- ❖ Absence during Pre-Mid Term(Test-I ,Test-II), Mid Term ,Post Mid Term(Test-III,Test-IV) and Annual exams is not acceptable, even on medical grounds without medical certificate. Medical certificate should be submitted on the same day of evaluation failing which it will be viewed seriously. The School does not have a re-test policy.

3.2 PTMs:

- ❖ It is mandatory for parents to attend all PTMs along with their ward (school uniform) to know their ward's progress as well as any other concern, if any.
- ❖ If the parent is called by any teacher for a meeting in connection to their ward progress / concern and if they fail to meet with the teacher, their ward will not be allowed to attend school until the required is fulfilled.
- ❖ No meeting with the teachers will be entertained during the school hours.
- ❖ Meeting with the teachers between 7:45 a.m. to 8:00 a.m. and after 2:00 p.m. which can be fixed one day prior at the Reception. Contact no. – 011-65415533 / almanac note.

3.3 DISCIPLINE:

- ❖ Any of the following activities will automatically leads to monetary fine along with suspension / rustication:
 - Any kind of destruction towards school property, writing / scribbling on walls, furniture or anywhere else is strictly prohibited.
 - Fighting or grouping to fight/hurt any individual.
 - Using abusive language.
 - Not abiding by the school rules.
 - Disobedience and disrespect towards teachers, staff members or other peer groups.
 - Provoking any child for indisciplinary activity /indulging in indisciplinary activity/ heating argument /threatening to someone.
- ❖ Bringing any kind of objectionable items (Mobile phone/ any electrical device/Smart watch etc.) by your ward in the school premises intentionally / by mistake will be charged a fine of Rs. 1000/-.
- ❖ It is mandatory for students to abide by the rules and regulations of the school in connection to behavior, discipline, attendance, uniform etc.
- ❖ Spreading rumours / defaming any school authority or student will also be viewed seriously.
- ❖ Issuance of two yellow slips (warnings) + one pink slip (final warning) leads to suspension.

3.4 PUNCTUALITY :

- ❖ Parents are requested to ensure that their ward comes to school on time i.e before 8:00 a.m.
- ❖ No student should be dropped before 7:45 a.m.
- ❖ After 8:00 a.m., student will not be allowed to attend the school. Parents may pick their ward and incase the school arranges to drop your ward, Rs.100/- will be charged.
- ❖ Every student to be picked by 2:15 p.m. failing which after 2.25 p.m. the school is not responsible for any mishap.
- ❖ Don't let your ward miss his/her school transport (if availing)without information given to the class teacher.

3.5 MEETINGS WITH THE PRINCIPAL :

- ❖ Daily open timings to meet the Principal for valid concerns are from 10:00 a.m. to 11:00 a.m.
- ❖ Any meeting apart from the open timings will be entertained with the Principal for valid concerns with prior appointment.

3.6 COLLECTION OF MONEY :

- ❖ Throughout the year only Rs.300/- will be collected for the following items : ➤ I – card ,Class photos, and photocopies.
- ❖ Annual /educational excursions- amount will be announced as per the destination. A circular for the same will be sent in advance mentioning all the details.
- ❖ Raffle tickets and Annual Magazine (in case of Annual fete/Function) – amount will be announced later on and parents are requested to pay the same (compulsory).

3.7 SCHOOL UNIFORM AND APPEARANCE :

- ❖ Students must come in neat and tidy complete school uniform, with polished shoes.
- ❖ Students in inappropriate uniform will be viewed seriously.
- ❖ Puffs/spikes or any inappropriate hair styles will immediately lead to hair cut in the school premises. The charges for the same will be paid by the parents the next day..
- ❖ Wearing jewelry (gold/diamond/heavy metallic bangles)to school is not allowed.
- ❖ Applying nail polish /mehandi /tattoo is strictly banned.
- ❖ House uniform to be worn every Wednesday and Saturday.
- ❖ Take care of the cleanliness and personal hygiene before coming to school everyday.
- ❖ The student will come in school uniform on PTMs days also failing which he/she will not be allowed to enter in the school premises.

3.8 FEE DEPOSIT AND GUIDELINES:

- ❖ School fee will be charged for a period of 12 months and transport fee for 11 months.
Transport availed once will not be discontinued in-between the session.
- ❖ The school fees should be paid on time to prevent fine and inconvenience.
- ❖ Fee Deposit timings: Monday to Saturday - 8:00 a.m. to 12:00 noon.

- ❖ The fee counter will remain open **during summer and winter vacation** except during Gazetted , Samagam holidays and second Saturdays.
- ❖ **Monthly fee should be deposited by 15th of every month,** ➤ **Fee for January and February by 15th January.**
 - **Fee for the month of March to be deposited by 15th of February.**
 - The same is informed in advance, therefore, the parents are requested to kindly make provision for the same from the beginning of the year itself.
- ❖ **Late fee:**
 - of **Rs. 250/-** will be chargeable from 16th to 22nd of every month ➤
 - of **Rs. 500/-** payable from 23rd to 30th/31th of every month.
- ❖ If the fee is not paid the entire month then on first of second month, the name of the student will be struck off and re-admission will be at the discretion of the Principal, that too after payment of all the dues – fee +fine (Rs.1000/-) + re-admission fee (Rs. 200/-). The students will not be allowed to attend the school till the dues are paid.
- ❖ Cheques will be accepted only till 10th of every month, if chequebounces a fine of Rs.500/- will be charged.
- ❖ **For any genuine / emergency reasons application for the same should be submitted before the 15th of the same month,** failing which fine will not be waived off.

4. IMPORTANT INSTRUCTIONS :

- ❖ **PARENTS ARE REQUESTED TO KINDLY CHECK THE BAG OF THEIR WARD/S BEFORE COMING TO SCHOOL EVERYDAY IN THE MORNING, SO THAT THE CHILD BRINGS ALL THE REQUIRED TEXT BOOKS AND NOTEBOOKS. ALSO MAKE SURE THAT HE/SHE IS NOT CARRYING ANY OBJECTIONABLE ITEMS(MOBILE PHONE /SMART WATCH/SHARP WEAPONS /ELECTRICAL DEVICES/TOYS/HOLI COLOURS/CRACKERS) TO THE SCHOOL.**
- ❖ **PARENTS ARE REQUESTED TO CHECK THE SCHOOL STUDENT'S ALMANAC EVERYDAY AND COMMUNICATE FOR ANY CONCERN THROUGH THE SAME.**
- ❖ **ENSURE THAT WHENEVER YOUR WARD ENTERS THE SCHOOL, HE/SHE MUST BE IN FULL AND PROPER UNIFORM, OTHERWISE HE/SHE WILL NOT BE ALLOWED TO ENTER THE SCHOOL PREMISES.**
- ❖ **ENGLISH SPEAKING IS MANDATORY WITHIN THE SCHOOL PREMISES.**
- ❖ **COUNSEL YOUR WARD AT HOME REGARDING HIS/HER SAFETY .ALSO TALK WITH YOUR WARD IN CONNECTION OF GOOD TOUCH AND BAD TOUCH. WHETHER IT IS A BOY OR A GIRL, THEIR BEHAVIOUR SHOULD BE RESPECTABLE TOWARDS EACH OTHER.**

- ❖ **ALL PARENTS MAY GIVE IN WRITING (VAN DRIVER LICENCE AND VAN NO.) ,IF THEIR WARD IS COMING BY PRIVATE VEHICLE . THE SAME WILL BE FORWARDED TO THE LOCAL TRAFFIC POLICE DEPTT..**
- ❖ **AS PER THE FORMAT FILLED AND SUBMITTED , YOUR WARD WLL NOT BE HANDED OVER TO ANY OTHER PERSON APART FROM PHOTOGRAPH GIVEN IN THE I-CARD.**

**“DO SOMETHING TODAY, THAT YOUR FUTURE SELF
WILL THANK YOU FOR.....”**

(COORDINATOR)

(PRINCIPAL)